Introduction
The UW Sports Medicine Research Fund provides financial support for quality research questions in the field of sports medicine. Please read this information prior to submitting an application.

Purpose
The purpose of the UW Sports Medicine Research Fund is to support research in sports medicine at the University of Wisconsin-Madison.

Who is Eligible
To be eligible for a Research Award, the PI must meet the following criteria at the time of submission:
- Faculty member of the Division of Sports Medicine
- Staff member at UW Health Research Park Clinics
- Staff member of the UW Health University of Wisconsin Sports Medicine Center
- Licensed athletic trainer for the UW Athletic Department at the McClain Athletic Facility.

To strengthen the proposal and the research team, collaboration with other faculty and staff at the University of Wisconsin and/or other institutions is encouraged when appropriate.

Mission
Proposed studies should add to or refine the body of knowledge on which sports medicine is based. Typical journals for publication include: American Journal of Sports Medicine, Medicine and Science in Sports and Exercise, Clinical Journal of Sport Medicine, Journal of Orthopedic and Sports Physical Therapy, and Journal of Athletic Training.

Principal Investigator Responsibilities
1. Submission of all required materials to the Chair of the Research Review Panel.
2. Submitting Institutional Review Board or IUPAC approval prior to initiating any protocol.
3. Fiscal accountability for awarded funds.
4. Direct oversight of the scientific process and accountability for the quality of study.
5. Dissemination of results through public and/or professional presentations (national symposia) and peer-reviewed publications.

Timeline
There is a rolling admission for grant applications. A proposal that is submitted after the deadline will not be reviewed until the next funding cycle. The Chair of the Research Review Panel may request additional materials beyond the formal application.
Restrictions
Food, lodging, indirect or overhead (Institutional, Department, Regulatory (Human Subjects or Institutional Review Board) costs and or fees may not be requested in the proposal budget.

What can be funded
- Staff/Faculty salary for the PI up to $5,000 to be matched by the PI’s cost center or department.
- Travel up to $1,000 per study to present the results at an appropriate regional or national symposium.
- Research assistants.
- Support for data entry and subject recruitment.
- Statistical consultation.
- Equipment.
- Materials, supplies.

Grant Types
1. Studies up to $5,000: Encourage investigators with sports medicine research questions that may not have access to extramural funding.

2. Studies requesting more than $5,000: The expectation is that a grant award of this amount will test a significant hypothesis or provide pilot data that may lead to extramural funding. In the latter case, potential future funding sources must be documented in the application. While it is suggested that proposals be limited to $25,000, requests in excess of $25,000 may be considered. However, in these unique circumstances the PI must have a track record of published research and clearly show why the UW sports medicine research fund is suited to support this work. Such proposals will be viewed more favorably if they include matching funds and there is a high probability of future extramural funding.

Review Process
The Chair of the Research Review will coordinate the activities of the grant review panels and may solicit outside reviews when necessary. The Executive Committee will evaluate the appropriateness of projects based on the priorities of the sports medicine program and the donors and will have the final decision on yearly awards. The Executive Committee will have the final decision on funding and will approve the makeup of the review panels as recommended by the Chair of the Research Review Panel. Executive Committee members include:
- All faculty in the Division of Sports Medicine.
- Jane Powers - Director of Orthopedics and Rehabilitation.
- Kip Schick - Director of Sports Medicine and Research Park Clinics.

The Executive Committee will appoint the Chair of the Research Review Panel.

The procedure for review is as follows:
1. The Chair of the Research Review Panel will screen applications for completeness and prepare them for distribution to the appropriate review panel. Incomplete proposals will be returned to the applicant.

2. Reviewers will submit, in writing, their evaluation of each proposal. The evaluation will be based on research priorities of the organization and an objective evaluation of the
merit of the project. The basic criteria for evaluating the research proposal will include, but not be limited to, the following general considerations:

a. The extent to which the proposal will make a significant and timely contribution to the field of sports medicine, athletic training, exercise science or physical therapy.
b. The extent to which the supporting facility and personnel will be available from regular responsibilities to complete the project.
c. The extent to which the concept, research design, statistical methods and analyses are adequately described and appropriate for the study.
d. The extent to which the proposal is appropriate for the experience of the Principle Investigator and the research team.

3. The Review Panel members and chair will then meet to rank the grant applications that have been reviewed and recommend exceptional proposals to the Executive Committee.

4. The Executive Committee will make the final determination based on the goals of the sports medicine program and the financial status of the UW Sports Medicine Research Fund.

Notification of Award
The Chair of the Research Review Panel will notify the PI in writing indicating the outcomes of review. These letters will go out within 60 days of the application deadline. Resubmissions will be considered at the next funding cycle. If approved, the UW Foundation will issue a check for the total award to the Principle Investigator’s department or hospital cost center. No checks can be issued to an individual.

Publications, Presentations and Press Releases
To ensure that support provided by the fund is adequately reflected, all publications, presentations and press releases must recognize the research fund. An appropriate credit line such as the following is suggested: "Supported in part by a grant from the UW Sports Medicine Research Fund."

Completion of the Project
If the proposal receives funding, the PI will have two years (24 months from the date of the award) to complete the funded research. An investigation will not be considered complete until all materials are on file with the Chair of the Research Review Panel. The investigator will not be eligible as PI on another project until the funded study is completed and all obligations are met.

Other Obligations of Recipient
Upon completion of the study the grant recipient will be expected to:
1) Make a presentation of the results at the annual Sports Medicine Symposium.
2) Provide an executive summary to the Chair of the Research Review Panel. This must include:
   • An abstract.
   • Directions for future research.
   • Options for future funding.
   • Obstacles encountered in completion of the study.
Instructions for Applicants
1) Read all of the information for applicants.

2) Complete the Grant Application.

3) Submit an application to the appropriate UW-Madison Institutional Review Boards. Research that requires UW-Madison IRB approval will not be funded until the PI provides documentation of IRB approval.

4) Write a structured research abstract (maximum 500 words) with the following headings:
   A. Title of Study
   B. Amount Requested
   C. Principal Investigators
   D. Background
   E. Purpose
   F. Type of Study (Design)
   G. Methods
      a. Subjects
      b. Procedures
   H. Analyses
   I. Hypotheses to be tested
   J. Future Plans

Submit all materials including the completed Grant Application and Research Abstract to Tim McGuine PhD, prior to the April 1 or November 1 deadline.

If you have questions regarding a grant application please contact:
Tim McGuine PhD
UW Sports Medicine Classic
608-263-8786
ta.mcguine@hops.wisc.edu

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