

UNIVERSITY OF WISCONSIN HOSPITALS AND CLINICS

Student Nurse Assistant Application Packet

Thank you for your interest in UW Health. The Student Nurse Assistant (SNA) is a current student of an accredited School of Nursing program. The SNA performs the same duties as the Nursing Assistant.

To be eligible for the Student Nurse Assistant position you must meet the following criteria:

- Current enrollment in an accredited Nursing program (Associate or Bachelor of Science) and successful completion of the program's hands-on entry-level clinical course.
- Current CPR/BLS certification

GENERAL INSTRUCTIONS:

1. Complete the on-line application for the Student Nurse Assistant position, found on our website at <http://careers.uwhealth.org>—and search 'Student Nurse Assistant'.
2. Included in this packet is a Fact Sheet for you to keep as reference material.
3. Please complete and upload to your application within 'Attachments':
 - (a) Questionnaire and Skills Inventory (to be completed by applicant)
 - (b) Resume
4. *Only two attachments can be uploaded in an application – no other materials needed.*

YOU **MUST** COMPLETE ALL OF THE ABOVE TO BE CONSIDERED FOR EMPLOYMENT.

Questions, please contact:
Leah Quandahl
UW Health Talent Acquisition
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608-890-5394



Student Nurse Assistant **Fact Sheet**

Minimum Qualifications:

- 1) Current enrollment in an accredited Nursing program (Associate or Bachelor of Science) and successful completion of the program's hands-on entry-level clinical course.
- 2) Current CPR/BLS certification

Application/Hiring Process:

- 1) Please upload resume and questionnaire + skills inventory to [online application](#)
Note: The skills inventory is used as a guide to your competencies. This information will be shared with the Nurse Manager during the interview process.
- 2) Recruitment will review your application and if selected, you will be contacted for a phone interview.
- 3) Based on unit vacancies and preferences, an interview will be scheduled with a Nurse Manager.
- 4) References will be initiated, and you will be asked to provide 4-5 professional references.

Salary:

\$18/hour for hours worked. \$2.10 /hour differential for weekend shifts, \$1.50/hour differential for night shifts (6:00pm – 7:00am).

Schedule/Orientation:

Hours are posted for a four-week period. Shifts are usually 7:00 a.m. to 3:30 p.m.; 3:00 p.m. to 11:30 p.m.; or 11:00 p.m. to 7:00 a.m. You will be scheduled regardless if school is in session or not, your Clinical Nurse Manager will discuss scheduling expectations. Your orientation includes New Employee Orientation, Student Nurse Assistant Orientation, and Ambulatory training which *must* be completed *before* you begin working on the nursing unit or clinic. Orientations could be partial two days to a whole week long.

If you have any further questions, please feel free to call Leah Quandahl at 608-890-5394.

Student Nurse Assistant
Employment Questionnaire

Name: _____

Campus (current) Address: _____

Email: _____

Home Address: _____

Phone Number: _____

School of Nursing: _____

Expected Graduation Date: _____

Previous Work Experience:

Clinical Preference Area for Employment:

Shift Availability:

Weekdays:	Days	Evenings	Nights
Weekends:	Days	Evenings	Nights

Total number of hours available to work per week: _____

Desired start date: _____

Please list past 3 clinical rotations, starting with your most current or most recent:

Clinical date: _____	Site/Patient Pop: _____	Instructor: _____
Clinical date: _____	Site/Patient Pop: _____	Instructor: _____
Clinical date: _____	Site/Patient Pop: _____	Instructor: _____

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MADISON, WISCONSIN

**PRE-EMPLOYMENT SKILL INVENTORY
OF STUDENT NURSE ASSISTANT**

Name: _____

Date: _____

Please indicate your experience with the following:	APPLICANT			
	Performed on Clinical Unit	Performed in Class Only	Theory But No Practice	No Theory or Practice
Handwashing:				
Gel				
Soap & water (C Diff)				
Identification of patient:				
Occupied				
Unoccupied				
CHG Treatment (bath):				
Complete				
Partial				
Set-up				
Suture line care				
Personal Care:				
Bedpan				
Commode				
Urinal				
Oral hygiene				
Shampoo				
Back rub				
Vital Signs (automatic & manual):				
BP				
Pulse				
Respirations				
Temp – axillary				
Oral				
Rectal				
Pulse oximetry				
Ted Stockings:				
Ace Bandages:				
Charting:				
I & Os				
Flow sheet				
Calorie counting				
Carb Counting				

Please indicate your experience with the following:	APPLICANT			
	Performed on Clinical Unit	Performed in Class Only	Theory But No Practice	No Theory or Practice
Specimen collection: U/A or Clean catch				
24-hour urine				
Blood glucose monitor				
Specific gravity				
Stool				
Stool for guaiac (hemocult)				
Restraints: Limb				
Vest (F8/4, D6/4 & PACU only)				
Enclosure Bed (AFCH only)				
Hot & Cold Application: K-pad				
Ice pack				
Equipment: Bed / siderails				
Cart				
Foot cradle				
Bed scale				
Wheelchair				
Cardiac chair				
SCDs				
Drains: Hemovac				
Jackson-Pratt				
Care of patient with tubes during transfer				
IV				
NG				
Chest tube				
Oxygen				
Foley				

Please indicate your experience with the following:	APPLICANT			
	Performed on Clinical Unit	Performed in Class Only	Theory But No Practice	No Theory or Practice
Proper Body Mechanics - Patient Positioning and Transfers:				
Bed-to-cart				
Bed-to-chair				
Bed-to-wheelchair				
Cardiac chair				
Dangle				
In bed				
Assist devices: walker & cane				
Safe Patient Handling Equipment:				
Repositioning sheet				
Ceiling Lift				
Sit-to-stand				
Hover Mat				
Suctioning:				
Oral (only)				
Universal Precautions:				
Bagging supplies/equipment				
Sharps disposal				
Specimen labeling				
Injury reporting				
Spills				
Range of Motion:				
Oxygen equipment:				
Face mask				
Nasal prongs				
Care of Patients in Isolation:				
Contact				
Enhanced contact				
Droplet				
Airborne				