

Medical Assistant Apprenticeship Program External Application

UW Health is an Equal Employment Opportunity, Affirmative Action employer that values diversity. All qualified applicants will receive consideration for participation in this training program without regard to race, religion, color, national origin, sex, gender identity or expression, sexual orientation, age, status as a protected veteran, among other things, or status as a qualified individual with disability.

Admissions Requirements and Program Expectations

Admission Requirements

- Has earned a high school diploma or equivalent
- Has completed all steps in the application process If accepted, you will be required to:

Program Expectations

- Attend and participate in online, classroom and clinical courses and hours.
- Classes will meet Monday thru Friday 8am-4:30pm and will be a combination of online and in-person. This is paid work time.
- Miss no more than 10 days of paid time instruction over the length of the program.
- Maintain a passing grade in all course work.
- Successfully pass the Certified Clinical Medical Assistant (CCMA) Examination within 6 months of program completion.
- Follow all program policies and procedures
- Sign an Employee Agreement committing to work for UW Health as a Medical Assistant for at least 36 months or reimburse the full or prorated cost of the program.
- Maintain all eligibility requirements to participate for the duration of the program.

Name: _____ Phone: _____

Home email: _____

Current title/position: _____

Current employer: _____

Current base pay rate: _____

What is your current level of computer proficiency?

Beginner (e.g., you rarely use a computer)

Intermediate (e.g., you frequently use a computer)

Advanced (e.g., you use a computer everyday)

Please check all programs that you are familiar with and comfortable using on a daily basis

Microsoft Word

Microsoft Excel

This program is part of a diversity initiative. Demographic information will be kept confidential. Please check all the below demographics with which you identify.

Race/Ethnicity other than Caucasian/White

Income at or below federal poverty level (\$12,140 for individual, each additional person add \$4,320)

Gender identity LGBTQ

Veteran or Active Military Reserves

First time student for education beyond high school

First in family to pursue education beyond high school

First generation immigrant to U.S.

Other not listed (please specify) _____

What is your native language? _____

What is your current level of English language proficiency?

Beginner (e.g., I don't speak English often. It is usually difficult to understand my co-workers in English.)

Intermediate (e.g., I can usually understand my co-workers in English. It's difficult sometimes, but I can ask questions when I don't understand.)

Advanced (e.g., I am comfortable speaking English, and I understand my co-workers and supervisors well. It is not difficult for me to read and write in English.)

What is the highest educational level you have completed? (Please check only ONE and complete the associated information.)

College Degree and/or Certificate

Some College

High School Diploma / GED (or equivalent)

Have you participated in any other professional development programs in the past?

If so, please list up to 3 programs below:

Program name: _____

Sponsoring organization: _____

Program length (in hours): _____

General topics covered: _____

Program name: _____

Sponsoring organization: _____

Program length (in hours): _____

General topics covered: _____



Applicant Statement of Interest

Why are you interested in becoming a Medical Assistant?

Applicant Signature

I am aware of the responsibilities, time commitments, and expectations associated with the Medical Assistant Training Program.

I understand that I will be contacted and, if I meet the eligibility requirements, will be provided with upcoming program details.

My signature below indicates that I have read and agree to all admission and program expectations.

Signature: _____ Date: _____