

Program Application-Internal

1 Applicant Information

Full Name: _____ **UW Health Employee ID:** _____

Current Job/Position: _____ **How long in this position** _____ **Current FTE:** _____

Work Email: _____ **Date of Hire:** _____

Personal Email: _____ **Phone:** _____

UW Health is an Equal Employment Opportunity, Affirmative Action employer that values diversity. All qualified applicants will receive consideration for participation in this training program without regard to race, religion, color, national origin, sex, gender identity or expression, sexual orientation, age, status as a protected veteran, among other things, or status as a qualified individual with disability.

End-of-Program Goals and Outcomes

To prepare registered nurses who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession. It is the expectation of UW Health and Madison College that RN graduates from this program can effectively and efficiently:

1. **Integrate professional nursing identity reflecting integrity, responsibility, and nursing standards. (Professionalism)**
2. **Communicate comprehensive information using multiple sources in nursing practice. (Communication)**
3. **Integrate theoretical knowledge to support decision making. (Integration of Theory into Practice)**
4. **Integrate the nursing process into client care across diverse populations (Nursing Process)**
5. **Function as a healthcare team member to provide safe and effective care. (Safety/Collaboration)**

(Note: If you are selected to participate in the program, you will need to be here for the FULL duration of the program 4 years). You will follow UW Health policies and Madison College policies. You will spend your time between these locations: UWH and or, EMH or AFCH, 610 N. Whitney Way, Goodman South Campus and Truax Campus.

Madison College Course Requirements

Pre-Requisite Courses*		
(1st 2 years of RN-Nurse Apprenticeship Program)		
	Accelerated Reasoning Pathway (Math Reasoning)	4 credits
	Written Communications	3 credits
	General Chemistry	4 credits
	Intro to Psychology	3 credits
	Anatomy and Physiology 1	4 credits
	Anatomy and Physiology 2	4 credits
	Developmental Psychology	3 credits
	Microbiology	5 credits
	Intro to Sociology	3 credits
	Speech	3 credits
Nurse Courses		
(Last 2 years of RN-Nurse Apprenticeship Program)		
1 st Semester	Nursing Pharmacology	2 credits
	Nursing Fundamentals	3 credits
	Nursing Skills	3 credits
	Intro to Clinical	2 credits
2 nd Semester	Health Alterations	3 credits
	Intro to Clinical Management	2 credits
	Health Promotion	3 credits
	Lifespan Clinical	2 credits
3 rd Semester	Complex Health Alterations 1	3 credits
	Mental Health	2 credits
	Advanced Skills	1 credit
	Intermediate Clinical Practice	3 credits
4 th Semester	Complex Health Alterations 2	3 credits
	Advanced Clinical Practice	3 credits
	Nursing Professionalism & Management Concepts	2 credits
	Transition to Clinical Practice	2 credits

What is your current level of English proficiency?

- Beginner
(e.g., I don't speak English often. It is usually difficult to understand my co-workers in English.)
- Intermediate
(e.g., I can usually understand my co-workers in English. It's difficult sometimes, but I can ask questions when I don't understand.)
- Advanced
(e.g., I am comfortable speaking English, and I understand my co-workers and supervisors well. It is not difficult for me to read and write in English.)

What is the highest educational level you have completed? (Please check only **ONE**, plus **required** and complete information.)

- High School/GED
- College Degree and/or Certificate
Major/Program Completed: _____
Name of University, College, or Technical School: _____
Date of graduation: _____ Month _____ Year
- Some College
Major/Program Started: _____
Name of University, College, or Technical School: _____
How much have you completed? _____ less than 1 year _____ 1-2 years _____ 2- 3 years
Last date attended: _____ month _____ Year

TO NOTE: If you have completed college level courses, please attach resume and an unofficial college transcript (**REQUIRED**)

All applicants will be required to complete the **ACCUPLACER** at Madison College prior to April 30th. As noted on the Pulse, applicants were allowed to complete the exam early. **Have you already completed the ACCUPLACER Exam?**

- No
- Yes. *If yes, please attach a copy of your ACCUPLACER results or send a picture of your ACCUPLACER results to the RN Apprenticeship Program email.*

2 Program Overview

The Nursing Apprenticeship Program is a four-year program providing a **no-cost pathway** for current UW Health employees to pursue a degree in nursing while earning full-time pay and benefits. The program includes both formal classrooms learning at Madison College and the UW Health Apprenticeship Program Building as well as on the job training at UW Health and other approved clinical settings. Madison College is an accredited associate degree Nursing (ADN) program that prepares graduates to pass the National Council Licensure Examination (NCLEX-RN) to become a Registered Nurse. Apprentices will have access to a free Madison Metro Bus pass and must have their own plan for transportation to and from classes and clinical sites.

Additionally, they will have access to

- Academic support services at both UW Health and Madison College
- Comprehensive education and career pathway support from Madison College
- A range of other wrap around support services through UW Health (Allied Health Education and Career Pathways and Diversity Equity and Inclusion)
- Additional funding support for wrap around support services through the Wisconsin Department of South-Central Wisconsin

3 Eligibility Requirements & Program Expectations

Eligibility Requirements

Any UW Health employee* who meets the following requirements is encouraged to apply:

- Has earned a high school diploma or equivalent.
- Holds a Certified Nursing Assistant (CNA) credential in the state of Wisconsin.
- Passed their 3-month probationary period in current position.
- Not on a performance improvement plan and have no active discipline (issued within last 12 months) at a Written Warning or above.
- Have fulfilled any commitments from previous positions or programs within UW Health.

Program Expectations

If accepted, you will be required to:

- Sign a contract with the Department of Workforce Development (DWD) once the program starts.
- Sign an Employee Agreement committing to work for UW Health as a Registered Nurse for at least 24 months after program completion or reimburse the full (\$10,000.00) or prorated cost of the program.
- Maintain a 1.0 FTE (40 work hours/week). The number of hours on the unit vs. the number of hours in the classroom will vary from semester to semester depending on course load. Apprentices are assigned to work 40 hrs./week on the unit during academic breaks).
- Maintain all UWH and Madison College eligibility requirements to participate for the duration of the program (4-Years).
- Attend all classroom and clinical sessions. Be active and engaged in class. UWH policies apply to work hours completed in the academic setting.
- Maintain a passing grade in all courses while enrolled at Madison College that meet program requirements for the nursing program.
- Complete all homework assignments (approx. 9-12 hours/week or more per class) outside of the classroom **on your own time (unpaid)**.
- Successfully pass the WI NCLEX Board upon completion of the 4-year program.
- Maintain American Heart Association (AHA) Basic Life Support (BLS) Certification for Healthcare providers (CPR) and any other UW Health or Madison College competencies throughout the program.

**Temporary employees, employees in training, and student employees are not eligible to participate in the program. (Youth Apprenticeship Participants are exempt from student employment status).*

4 Applicant Signature

I am aware of the responsibilities, time commitments, and expectations associated with the *Registered Apprenticeship Program*. I understand that I will be contacted through email and, if I meet the eligibility requirements, will be provided with upcoming program dates. I will work with my supervisors and/or manager to identify the day and time that work best in my schedule. I understand that the operational needs of my department may impact my eligibility to be selected to participate in the program this year.

My signature below indicates that I have read and agree to *all* program expectations.

Signature: _____

Date: _____

UW Health HR Service Center at (608) 263-6500 or [Ask HR regarding benefits and compensation ONLY](#)
Can send email about questions RNapprenticeshipprogram@uwhealth.org

PLEASE DO NOT SEND APPLICATIONS TO EMAIL. THIS NEEDS TO BE SUBMITTED THROUGH ORACLE WITH ANY SUPPORTING DOCUMENTATION. APPLICATIONS WILL NOT BE PROCESSED THROUGH THIS EMAIL.