

Summary of the Notice of Privacy Practices

Please refer to the notice form for a complete description of the privacy practices summarized below.

What Health Information Is

Whenever a UW Health Care Provider treats you, **health information** is created. Health information may be written (e.g. a medical record), spoken (physicians discussing x-rays), or electronic (bills saved on computer disks).

UW Health Care Providers: Organizations Which Handle Health Information

The "UW Health Care Providers" are the **University of Wisconsin Hospital and Clinics**, the **University of Wisconsin Medical Foundation** and its clinics, and several health facilities of the **University of Wisconsin - Madison**. Any UW Health Care Provider you visit follows the same **privacy** practices when handling your health information.

The Law Permits UW Health Care Providers to Use or Disclose Health Information For These Routine Activities:

- For Treatment
- For Payment
- For Health Care Operations
- For Appointment Reminders/Communications

Other Examples of Permitted Uses and Disclosures of Health Information:

- Public health activities
- Some research activities
- Some fundraising and marketing activities
- Uses and disclosures permitted or required by law

Activities You Can *Object* To

In many circumstances, you may have the chance to object before we do the following:

Disclose information to family members, friends, or others involved in your care.

Disclose your name, room number, condition, or religion in a directory available to visitors (this situation would only arise if you were an inpatient at UW Hospital).

Activities That Require Your Written Permission (*Authorization*)

If UW Health Care Providers need to use or disclose your health information for other purposes, we must first receive your written authorization.

Your Patient Privacy Rights

You have the right to ...

- Request how we contact you
- Inspect, and receive a copy of, your medical and billing records
- Request corrections to your medical and billing records
- Receive an accounting (list) of certain disclosures
- Receive a paper copy of the UW Health Care Providers' *Notice of Privacy Practices*. You can get a current Notice form at any UW Health Care Provider registration desk
- Request restrictions on uses and disclosures of your health information. (We may not be able to grant requests beyond what the law requires)

Questions or Concerns?

Please contact the Department of Patient and Family Relations at (608) 263-8009.